Basic Information:  
- Who they are (name)  
- What they are (type of entity)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Who is the owner (name, personal contact info)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Where they are located (addresses)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- How to contact them (phone, fax, email, mobile phone)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- How they will order from you (purchase order, verbal, etc.)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- The amount and type of credit they are seeking (COD, Credit Card, Terms)  
- Trade references\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Bank reference.  
Optional Additional Information  
- Shipping address\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Former addresses\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- List of all owners (name, title, social security #)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Estimated annual sales\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Type of business (manufacturer, wholesale, retail, internet retail, other)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Mortgage holder or landlord contact information\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Outstanding liens or judgments\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Current or threatened litigation\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Any NSF checks in last 6 months.  
  
Basic Agreement Terms  
- Explicitly states it is a binding agreement \_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Person signing is authorized to bind company\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- The information is true\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Vendor can evaluate Applicant’s credit\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Vendor can evaluate owner's credit\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Vendor’s discretion to grant credit\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Applicant owes Vendor for purchases\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Vendors forms have precedence\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Default Provisions  
- Personal guaranty\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Interest and acceleration\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Collection costs and attorney fees\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Litigate or Arbitrate\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Vendors choice for venue, jurisdiction, and law\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
- Jury waiver.  
Optional Credit Provisions  
- Agree to provide financial statements  
- Solvency Declaration  
- Allocation of Payments  
- Security Interests

Signature Block  
- Printed Name, Title, Date  
- Separate for Personal Guaranty  
o No Title specified  
o Spouse for community property states.